

Guidelines

General:

Typed, double spaced text, 1 inch margins on all sides.

Legible font - like Times New Roman, Courier New or Arial.

Include a header with your last name, followed by a space and then the page number, aligned right (on every single page).

Begin each paragraph with a 5 space indent.

First Page:

No title page, unless specifically requested.

In the upper left-hand corner, list your name, your instructor's name, the course, and the date.

Double-space and center the title of your paper. Double-space again and begin the first line of text.

Works Cited Page:

Begin this list on a new page at the end of your paper.

Label the page Works Cited, centered at the top of the page.

Double-space all citations - don't skip the lines between entries.

Capitalize the principle words in the titles of articles, books, etc. (Exceptions may apply - so ask for help.)



Plagiarism is stealing.

It is the theft of another's work... and it is against the law.
(Academic Dishonesty WAC 132Q-30-210)

The best way to avoid plagiarism is to ask your teacher or librarian for help citing your sources!

You **MUST** give credit by citing the source whenever you:

- Use another person's ideas or theories.
- Use statistics, graphs, graphics, images, pictures, etc.
- Quote another person's words that you have read or heard.
- Paraphrase another person's ideas or words.



SCC Library

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Community Colleges of Spokane provides equal opportunity in education and employment. Person(s) with a disability requiring any auxiliary aids or accommodations should contact the college. For TTY service call 533-7482.

SCC Library

MLA Format

Quick Guide



Ask Us 24/7

Always follow your instructor's guidelines!

www.scc.spokane.edu/?library

In-text Citations

When referring to the work of others in the text of your paper, whether quoting or paraphrasing, use parenthetical citations. For example:

Human beings have been described as "symbol-using animals" (Burke 3).

Check the [MLA Handbook](#) for more details!

Works Cited

Note: Examples have been compressed to save space. All citations should be double-spaced on your Works Cited page.

Books

Basic Book Format

Lastname, Firstname. Book Title. Place of publication: Publisher, Year of publication.

Book - One Author

Reiman, Tonya. The Power of Body Language: How to Succeed in Every Business and Social Encounter. New York: Pocket Books, 2007.

Book - Two Authors

Walker, Gabrielle, and David King. The Hot Topic: What We Can Do About Global Warming. Orlando: Harcourt, Inc., 2008.

Book - No Author Named

The Chicago Manual of Style. 14th ed. Chicago: University of Chicago Press, 1993.

Book - Editor

Pfeiffer, Bruce Brooks, ed. The Essential Frank Lloyd Wright: Critical Writings on Architecture. Princeton: Princeton University Press, 2008.

Encyclopedia Entry

DiFonzo, Nicholas. "Rumors." International Encyclopedia of the Social Sciences. Ed. William A. Darity, Jr. 9 vols. Detroit: Thomson Gale, 2008.

Periodicals - Print & Online

Print - Basic Magazine Article Format

Lastname, Firstname. "Article Title." Title of Periodical
Day Month Year: pages.

Print - Basic Journal Article Format

Lastname, Firstname. "Article Title." Title of Journal
vol.issue (Year): pages.

Print Newspaper Article

Vestal, Shawn. "Professors Worried About Web Plagiarism." Spokesman Review 21 Aug. 2005: A11.

Print Magazine Article - One Author

Bernstein, David. "Closed Books." National Review 18 May 1998: 24-27.

Print Magazine Article - No Author

"Radiation in Russia." U.S. News and World Report 9 Aug. 1993: 40-42.

Print Scholarly Journal Article

Wimmer, Art. "Using Technology to Help Solve Crimes." FBI Law Enforcement Bulletin 77.12 (2008): 7-10.

Online - Basic Periodical Article Format

Lastname, Firstname. "Article Title." Publication Title
Publication date. Name of website/organization.
Date of access <Address/URL>.

Online Newspaper Article

Kershaw, Sarah. "The Sum of Your Facial Parts." New York Times 8 Oct. 2008. 10 Jan. 2008
<<http://www.nytimes.com/2008/10/09/fashion/09skin.html?>>.

Online Magazine Article

Gross, Daniel. "Gas Bubble." Slate 5 Jan. 2008. 10 Jan. 2008
<<http://www.slate.com/id/2181282/>>.

Online Scholarly Journal Article

Held, George. "Aftermath." Emerging Infectious Disease 14.1 (2008). 10 Jan. 2008
<<http://www.cdc.gov/eid/content/14/1/188.htm>>.

Library Databases

ProQuest

Bishop, Kyle. "Raising the Dead." Journal of Popular Film & Television 35.4 (2008): 196-205. ProQuest. Spokane Community College Library, Spokane, WA. 28 May 2008 <<http://www.proquest.com/>>.

CQ Researcher

Clemmitt, Marcia. "Prostitution Debate." CQ Researcher 18.19 (2008): 433-456. CQ Researcher Online. CQ Press. Spokane Community College Library, Spokane, WA. 28 May 2008
<<http://library.cqpress.com/cqresearcher/>>.

Websites

Part of a Website - with author

Shiva, Vandana. "Bioethics: A Third World Issue." NativeWeb. 15 Sept. 2004
<<http://www.nativeweb.org/pages/legal/shiva.html>>.

Part of a Website - without author

"Media Giants." Frontline: The Merchants of Cool. 2001. PBS Online. 7 Feb. 2005 <<http://www.pbs.org/wgbh/pages/frontline/shows/cool/giants>>.

Government Document

United States. National Archives and Records Administration. The Bill of Rights. 29 Jan. 1998. 18 May 2007 <http://www.archives.gov/exhibit_hall/charters_of_freedom/bill_of_rights/bill_of_rights.html>.

Image/Picture/Art

Van Gogh, Vincent. The Starry Night. 1889. Museum of Mod. Art, New York. 3 Feb. 2003
<http://moma.org/collection/depts/paint_sculpt/blowups/paint_sculpt_003.html>.

Other Sources

Personal Interview

Akufo, Dautey. Personal interview. 11 Aug. 2005.

For more info - go to the
Online Writing Lab

<http://owl.english.purdue.edu/owl/>